

Meeting Pack – October 9th 2024

AGENDA

1. **Welcome and Apologies:** To receive and accept any apologies for absence.
2. **Declaration of interest on any item on the agenda.**
3. **Minutes:** To agree and sign the minutes of the Parish Council meeting held on 11th September 2024.
4. **Finance Report:**
 - a. **To approve October payments (note additional invoices may be received prior to the meeting).**
 - b. **To note any income received.**
 - c. **To note bank balances.**
5. **Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:**
Note, due to deadlines, applications received prior to the meeting may also be considered.
6. **To update re Cala homes.**
7. **To update on proposed changes to the National Planning Policy Framework.**
8. **To update on Coronation project**
9. **To update on speed signs replacement status.**
10. **To review CIL summary information with a view to publishing on the Parish Council website.**
11. **To review first draft of 2025/2026 budget and precept.**
12. **To update on potential development of sports facilities (tennis courts and cricket club).**
13. **To discuss the option to provide an area for EV charging in exchange for rental income.**
14. **To discuss participation in Remembrance Sunday at St Nicholas Church on Sunday 10th November.**
15. **To discuss potential Parish stiles audit to agree and prioritise any replacements**
16. **Community Board Report – Cllr James Cripps.**
17. **Marsh Kerbing/Pinch Point Project update – Cllr Williams.**
18. **Kimble Stewart Hall Report - Cllr Delia Burton. (Including Hearing Loop installation and marketing opportunities)**
19. **Parish Matters.**
20. **Correspondence, reports, and issues (for information only).**

21. To confirm the date of the next Parish Council Meeting. 13th November, 2024

P McBride

Pauline McBride

Clerk to the Council

Wednesday 25th September 2024

ITEM 3) Minutes. To agree and sign the minutes of the Parish Council meeting held on 11th September 2024.

**Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on
Wednesday 11th September 2024 at Kimble Stewart Hall at 7.30pm**

Attendance: Cllr Alun Jones, Cllr Delia Burton, Cllr Harvey Alison, Cllr David Williams, and Clerk Pauline McBride. Also in attendance were several members of the public who wished to speak to the Parish Council on various matters including speeding, village appearance, parking on footpaths, street lighting and new housing targets.

75) Welcome and Apologies: Cllr Cripps, Cllr Austin and Cllr Bourke apologies. In the absence of Cllr Austin, the meeting was chaired by Cllr Williams.

76) Declaration of interest in any item on this agenda by a member: There were none.

77) Minutes. To agree and sign the minutes of the Parish Council meeting held on 10th July 2024. Unanimously approved.

78) Finance Report

a) To Ratify August Payments and approve September Payments.

August:

Pauline McBride	July Salary	£674.30		£674.30
HMRC	PAYE	£8.24		£8.24
SRT	May Litter pick	£120.00	£24.00	£144.00
SRT	June Litter pick	£120.00	£24.00	£144.00
PFK Littlejohn	External Audit Fee	£420.00	£84.00	£504.00
Chiltern Society	Annual subscription	£30.00		£30.00

Pauline McBride	Expenses July	£35.90		£35.90
PCHelp4U	Laptop replacement	£908.33	£181.67	£1090.00
Kimbletech	Solar panels, final payment	£2400.00	£480.00	£2880.00
Cashplus Account	Top up July Expenditure	£268.92	£49.79	£318.71

Total **£4985.69** **£843.46** **£5829.15**

September:

Pauline McBride	August Salary	£739.10		£739.10
SRT Trading	July Litter pick	£120.00	£24.00	£144.00
Delia Burton	Flag purchase	£21.50	£4.30	£25.80
Pauline McBride	Expenses August	£35.90		£35.90
Shield Maintenance Ltd	Bin emptying	£47.66	£9.53	£57.19
Richard Billyard	July/Aug parish/church/additional mowing as requested.	£2709.00		£2709.00
Cashplus Account	Top up August Expenditure	£39.70	£7.95	£47.65

Total	£3712.86	£45.51	£3758.64
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August payments were ratified, September payments were noted and approved.

b) Income Received in July and August

Income Received in July		Income Received in August	
Bank Interest Lloyds	£68.72	Bank Interest Lloyds	£65.78
£34.58		Utility wayleave	
		Insurance claim settlement	£7726.08
Total Income Received	£68.72		£7826.44

c) Bank Balances - Total Bank Balance as at 31/07/2024 was £381,948.02 and at 31/08/2024 was £384,064.71

79) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan. To include any update on the proposed Kimblewick solar farm:

24/06560/VCDN: Kimsale House, Brookside Lane, Little Kimble, Buckinghamshire, HP17 0UF. Application for Variation of condition 3 (plan numbers) attached to pp 24/05627/FUL (Householder application for replacement of existing porch, single storey side extension, chimney, dormers and insertion of new windows, rooflights, doors and solar panels including additional rendering to the property) to allow changes to configuration of the windows and doors and the colour of render and window and door frames. The Parish Council noted that this was a request to change some materials in keeping with the original design and there were no objections. **Clerk to submit standard no comment response.**

24/06948/FUL: The Jasmines Marsh Road Little Kimble Buckinghamshire HP22 5XS. Householder application for construction of a single storey front/side extension. The Parish Council had no objections. **Clerk to submit standard no comment response.**

The following status changes of applications were noted:

24/06275/TPO: 4 Crown Cottages, Risborough Road, Little Kimble, Buckinghamshire, HP17 0UF. Fell to ground level as structurally poor, tight unions and multiple stems with an increase chance of failure, susceptible to undesirable side effects from heavy pruning, and posing a high health and safety risk x 1 Sycamore (T1). Application permitted 30/07/2024.

24/05271/VCDN: Askett Nurseries, Aylesbury Road, Askett, Buckinghamshire, HP27 9LY. V&R Homes Limited application for variation of conditions 2 (plan numbers) and 4 (materials) attached to 21/05307/FUL (demolition of all existing buildings and erection of a terrace of 3 x 3-bed; 1 x 4 bed, and 2 x detached 4-bed dwellings 1 x detached double carport with associated parking and private amenity space & enhancements to landscaping) to allow for substitution of drawings and alternative materials. Application permitted 20/08/2024.

Changes to the National Planning Policy Framework:

Buckinghamshire County Councillor Clive Harris was in attendance, specifically to mention the proposed changes to the 'National Planning Policy Framework'. Buckinghamshire County Council anticipate they will be given greatly increased housing targets in order to meet the 1.5 million new homes which have been announced to be built over the next 5 years. Cllr Alison and Cllr Burton advised they would be attending a briefing on this subject the following evening and would summarise and report back with findings.

80) To update on Cala Homes development. Parish Council representatives had further recent meetings with the developers to review the open space plans and suggest /agree Parish wishes. A potential idea to build a bund was being considered by the developers. A sensory garden and play area have already been agreed and are being fine-tuned. Volunteers to aid with the upkeep and maintenance of a sensory garden have been identified and the plan is to keep this as an informal group. The Parish Council will need to agree a further planning application regarding this development and so it was thought that this was likely to be the last chance for Parish input and agreement to the plans. With this in mind it was agreed to request a public toilet and water feature within the development. It was also thought wise to check land drainage and to ensure all details are agreed in writing with the developers. Local resident, Gerald Redding, mentioned his surprise that the Parish Council was opposed to street lighting. It was noted that, although the local rural area enjoys the 'Dark Skies' policy, the development, at the insistence of Buckinghamshire County Council, were adopting low level street lights which would not cause light pollution.
Cllrs Alison and Burton will continue to liaise with the developers.

81) To update on banking and investment status. The Clerk advised that there are now 4 banks being used by the Parish Council. Lloyds for day to day transactions and Unity, Redwood and Charity banks to hold deposits in higher rate term accounts.

82) To update on speed sign replacement. The Clerk advised that the insurance claim for the two stolen signs had been settled and Councillor Austin had reached out to a nearby Parish Council to see if they would be happy to share their findings re a recent project to investigate and install suitable speed signs. **Cllr Austin will follow up and report back.**

83) To review CIL status and regulation with a view to publishing on the website. The clerk had distributed a CIL analysis of income and investments with the meeting pack and outlined the current status. Additionally a draft outline explanation of CIL income and regulations was included with the meeting pack. Since this was planned for possible publication on the website, and there were a number of absences, it was proposed to distribute this again to all for review and comments. **Clerk will distribute draft to all for review.**

84) To update on Coronation Bench project. The current status and thoughts on how to move forward were previously outlined to all and were reiterated at the meeting. In summary it was agreed to move forward with a small, inexpensive structure within the planned sensory gardens which would be a safer, more appropriate and better use of Parish funds. The Parish Council again commended and thanked Matthew Ringland for all his most excellent design work and hoped that he could be involved with the design of a suitable structure to incorporate the coronation pebbles within the sensory gardens. The Parish Council also thanked Cllr Burton for all her efforts to date on the project.

85) To update on potential development of sports facilities (tennis courts and cricket club) The cricket club were unable to attend but had provided conveyancing documentation/deeds. The owner of the land for potential purchase for a tennis club is aware that the Parish Council are still very interested but that this would be a long and slow process. **Clerk will obtain and distribute the deeds to all councillors.**

86) To note laptop replacement status. Noted.

87) To discuss Parish stiles audit to agree and prioritise replacements. Since Councillor Austin was absent it was agreed to carry forward this agenda item to next month. **Clerk will add agenda item for next month.**

88) To note Clerk passed the FILCA qualification in August. Noted.

89) To note 'Conclusion of Audit' Noted.

90) To note budget setting needs to commence. It was resolved that the Clerk would prepare a first draft for next month. **Clerk to prepare draft budget, distribute and add agenda item for next month.**

91) Community Board Report. Nothing to report.

92) Marsh Kerbing/Pinch Point Project update. Nothing further to report.

93) Kimble Stewart Hall Report. It was reported that the installation of the solar panels was complete, the AGM had been held and an open day was planned for 21st September. The Parish website had been updated with new photos and more prominent details on Kimble Stewart Hall facilities and how to book the hall. It was resolved to consider how best the Parish Council can assist with the marketing of Kimble Stewart Hall. **Clerk will add agenda item for next month.**

94) Parish Matters.

Princes Risborough free parking contribution request. The clerk had received a request for the Parish Council to contribute to free parking. It was unclear how much was being requested, what type of free parking was being proposed, how many and where the parking spaces would be. With the lack of clarity it was resolved to request further information and, if applicable, add as an agenda item to consider next month.

Clerk will request further information.

Defibrillator: The Clerk advised the defibrillator pads had been purchased and installed. It was noted that the bushes next to the Swan public house were so overgrown that it makes access to the defibrillator very difficult. **Clerk will email Landlord to request the bushes are cut back.**

Road and Pedestrian Safety: Gerald Redding and Lesley Peachey were both in attendance to bring several safety related matters to the attention of the Parish Council.

-Marsh Road safety on the bridge. The Parish Council outlined the many suggestions and attempts to resolve this issue over the last 20 years. Councillor Harris was also able to provide the County Council engineers point of view that so many other things have to be done in order to achieve the desired outcome, the project becomes unaffordable.

- Marsh Road speeding. The volume of traffic has greatly increased due to HS2 road closures, meaning that Marsh Road has been used as both a diversion and potentially a 'rat run' to avoid Stoke Mandeville. Recent road repairs have actually allowed some of the traffic to speed, whereas the pot holes, although a nuisance, kept the traffic speed down.

- Parking on footpaths is causing issues for pedestrians, specifically near to the old 'Bernard Arms'.

- Overgrown hedges on footpaths are making it dangerous and difficult for footpath users to pass. The Parish Council could put some sort of notice in the Parish newsletter to ask land owners to keep their hedges cut back where they grow next to a footpath.

- New Footpath outside The Laurels has not yet been provided. This is due to hold ups at Buckinghamshire County Council. The developers have provided all the necessary paperwork and are frustrated that they have not yet received permission to complete the footpath (which is outside their development on land owned by Buckinghamshire County Council)

95) Correspondence, reports and issues (for information only). The clerk advised she will be on holiday from 26th September until 8th October and so the agendas, meeting packs and documents will be published early.

96) To confirm the date of the next Parish Council Meeting 9th October

Meeting closed at 8.45pm

Chairman.....

Date:

ITEM 4) Finance Report: To approve October payments, note income received, note bank balances

October Payments for Approval

Pauline McBride	September Salary	£687.10		£687.10
SRT Trading	August Litter pick	£120.00	£24.00	£144.00
Pauline McBride	Expenses September	£35.90		£35.90
Royal British Legion	Wreath	£150.00		£150.00
Shield Maintenance Ltd	Bin emptying	£0	£0	£0.0
Richard Billyard	Sept parish/church mowing.	£0		£0
Cashplus Account	Top up September Expenditure	£135.13	£6.96	£142.09
Total		£1128.13	£30.96	£1159.09

Also note direct debit re pension contribution:

Employer contribution	- £75.83
Employee contribution	- £75.83
Total contribution	- £151.66

Income Received in September:

2 nd instalment of precept	£21000.00
Lloyds deposit account interest	£56.54
Total	£21056.54

Bank Balances at 23rd September were £401116.67. The all banks reconciliation is included with the meeting pack for transparency.

ITEM 10) To review CIL summary information with a view to publishing on the Parish Council website.

Below second draft of CIL item to publish.

CIL Information

The financial contribution made by the developers is the Community Infrastructure Levy (CIL) and is paid to Buckinghamshire County Council. At a later date, a percentage (15% if there is no neighbourhood plan, 25% if there is a neighbourhood plan) is passed on to the Parish Council.

There are very strict rules surrounding exactly what the Parish Council is allowed to spend/invest the funds.

Regulations state that the funds must be used to support the development of the local area by funding either:

- the provision, improvement, replacement, operation or maintenance of infrastructure; or
- anything else that is concerned with addressing the demands that development places on an area

Infrastructure may be either physical infrastructure - highways, transport links, cycleways, energy supply, water, flood alleviation, waste management, or it may be social infrastructure- education, health, social care, emergency services, art and culture, sports halls, community halls.

The Parish Council cannot make donations to individuals unless the Community directly benefit.

The parish council actively manages the CIL funds received, and is strategically planning investments for the benefit of our community over the coming years. We welcome all ideas and input from parishioners to inform our plans.

If you have any suggestions for CIL projects, please submit a brief email or letter to the Clerk with your CIL ideas/proposals. The Clerk will then add an agenda item for discussion of any proposals and will inform you when this will take place so that you are able to attend the discussion if you would like to.

If a parish council has failed to spend CIL funds within 5 years or has not applied the funds in accordance with the regulations then Buckinghamshire Council can ask them to repay some or all of the money. Buckinghamshire Council will spend any recovered funds in the area.